



TEXAS CHICKEN (M) SDN BHD

FORM - UNIFORM, BANK DETAILS, BENEFICIARY NOMINATION FORM, HOSTEL POLICY

Name :
 NRIC/ Passport No :
 Joined Date :

Position :
 Store No :
 Store Name :

SECTION 1. UNIFORM DEDUCTION

I hereby agree for my wages to be deducted for uniform deposit of RM100. The deposit shall be refunded upon my returning all uniform/ items in good condition, within one (1) week from my last working day.

I hereby agree my uniform deposit of RM100 to be forfeited, if failure to return all uniform/ items in good condition within the stipulated time.

In the event that I damage or lost any of the above items (fair wear and tear accepted). I hereby agree to pay the replacement cost via my wages as state.

ITEM	SIZE	QUANTITY	REPLACEMENT COST/ UNIT
CREW T-SHIRT			RM20
MANAGER SHIRT			RM45
TEXAS CAP			RM10
NAME TAG			RM5
APRON			RM15
SWIPE CARD			RM10

SECTION 2. CONSENT FOR SALARY PAYMENT VIA BANK

I hereby authorized Texas Chicken Malaysia Sdn Bhd to credit my monthly salary into my bank account.

Bank's Name :

Bank Account No. :

SECTION 3. BENEFICIARY NOMINATION FORM

- > This form is for an employee to submit an application to nominate individual to be the nominee for their salary and insurance benefits (if applicable).
- > Please use BLACK INK/ DARK BLUE INK pen and write clearly and legibly in BLOCK LETTERS to complete this form.
- > Do not use liquid paper / correction ink/ correction tape on the form.

I, the above-named employee hereby nominate one (1) individual listed below as my nominee.

FIRST NOMINEE'S DETAIL:-

NOMINEE NAME (As per NRIC/ Passport)	NRIC	CONTACT	RELATIONSHIP	ADDRESS
		Phone: Email :		

Should the first nominee is not contactable, the salary and insurance benefits will be credited to second nominee.

SECOND NOMINEE'S DETAIL:-

NOMINEE NAME (As per NRIC/ Passport)	NRIC	CONTACT	RELATIONSHIP	ADDRESS
		Phone: Email :		

Employee Declaration

- 1) I understand that this form is for an employee to submit an application to nominate individual to be the nominee for their salary and insurance benefits (if applicable).
- 2) I hereby declare that this nomination is made freely by me and all information provided in this nomination form is correct.
- 3) I understand that I may exercise my right to conduct a re-nomination at any time and for any reason provided.

SECTION 4. HOSTEL POLICY

I hereby agree and accept the hostel policy of Texas Chicken Malaysia Sdn Bhd

1. IMPORTANT CONDITIONS

- 1.1. TCM hostel is a hostel allocated to TCM employees who have been given permission to occupy and live in the hostel.
- 1.2. Only permanent residents who have been confirmed by the management are allowed to enter the hostel. Outsiders are prohibited from entering at any time.
- 1.3. All hostels must display a list of occupant names on the living room wall for reference purposes at all times.
- 1.4. All occupants are required to comply with all hostel rules set by the TCM management.

2. PERMISSION TO BE A HOSTEL OCCUPANT

- 2.1. Before becoming a hostel resident, a person must sign a letter confirming compliance with the hostel rules.
- 2.2. Dormitory occupants must live and occupy the dormitory room provided for themselves only and are not allowed to change or assign ownership to others without obtaining permission from the relevant parties:
 - 2.2.1. For TCM hostel residents, the relevant party is the Area Manager.
 - 2.2.2. For any hostel change, it must be made through an application letter approved by the relevant party.
 - 2.2.3. Hostel occupants who quit their jobs or retire from TCM or are expelled from the hostel must return the hostel keys to the relevant party and must immediately vacate the hostel.

3. PROHIBITED AREA

Female hostels are restricted areas to male occupants or visitors and vice versa.

4. PROHIBITION

The occupant hereby acknowledges and agrees to the conditions below:

- 4.1. It is forbidden to modify all electrical installations, designs/mounts and also damage the hostel property
- 4.2. Occupants must ensure that all electrical switches, lights and fans are turned off when leaving the room
- 4.3. Residents are strictly prohibited from speaking loudly, shouting, whistling or playing music that is too loud from 12.00 am to 7.00 am
- 4.4. Residents are strictly prohibited from using indecent words
- 4.5. Gambling such as playing cards (although not involving money), drinking alcohol, drug use is strictly prohibited. Anyone caught doing so will be removed from the hostel immediately.
- 4.6. It is prohibited to store under any circumstances, dangerous weapons, explosives and any weapons prohibited by law
- 4.7. Not allowed to hang wet clothes or towels on the windows and balcony of the dormitory
- 4.8. Pets are not allowed
- 4.9. The vehicles of hostel residents must be parked in the designated parking lot
- 4.10. Not allowed to do any business in the hostel or in the hostel environment and
- 4.11. It is not allowed to engage in any unhealthy activities and disturb other residents

5. CLEANLINESS & MAINTENANCE

- 5.1. All occupants are individually responsible for ensuring that the hostel is clean and tidy at all times
- 5.2. All occupants are not allowed to leave any dirty, smelly and soaked clothes for a long time and also leave personal belongings everywhere in the room or in the bathroom.
- 5.3. All occupants are not allowed to post pictures and posters on the walls, doors and anywhere in the hostel.

6. SAFETY

- 6.1. It is the responsibility of each occupant to ensure the safety of their property and property
- 6.2. For the safety of personal belongings/belongings as well as other occupants' personal belongings/belongings, you must always ensure that the room door and main door of the hostel are locked at all times.
- 6.3. All main doors of the hostel must have wooden doors and iron gates gated
- 6.4. All locks must be in good condition and locked at all times
- 6.5. All cases such as fraud, theft and breach of trust involving injury to others, property damage and any involvement in gangsterism and damaging and destroying public property will be 'handed over to the authorities.

7. PENALTY FOR VIOLATION OF THE LAW

- 7.1. Residents who violate the above conditions and laws will be prosecuted and punished as follows:
 - a) a) Appropriate disciplinary action will be taken.
 - b) b) Dismissed from the hostel
 - c) Dismissed from the hostel
 - d) ALL OF THE STATED PENALTIES
- 7.2. Pursuant to the punishment set out under 'paragraph 7.1, the company reserves the right to take legal action against the occupants at the discretion and discretion of the company

8. IN GENERAL

- 8.1. The company reserves the right to conduct inspections without informing the occupants in advance
- 8.2. The company reserves the right to amend, change and add to the terms and conditions of the company from time to time at the discretion and discretion of the Company
- 8.3. The company will not be responsible for any claims, claims, losses or damages that the occupant faces/bears while/while it is in the hostel area

I, _____ NRIC/ passport no. _____ have read, understood and agreed to the terms and conditions that stated in Section 1, Section 2, Section 3 and Section 4.

Signature: _____

Full Name: _____

Date: _____